

SUBJECT: Medication Profile	POLICY #3020
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POLICY:

All patients of WellsBrooke Certified Home Health Care, Inc. will have a current, accurate medication profile in the clinical record.

PROCEDURE:

- Upon admission to home care services, the admitting clinician will initiate a medication sheet documenting all current medications being taken by the patient including dosage, route and frequency. A copy of the medication sheet will be left in the patient's home folder.
- Medications will include:
 - Prescribed Medications
 - OTC (Over the Counter)
 - Herbal Remedies
 - PRN
- During home visits, the medication sheet will be used as an assessment tool, care planning tool and a teaching guide to patient/family/caregiver as well as other clinicians including:
 - Using the medication sheet to evaluate the use of the drugs in the home setting including potential adverse effects, drug interactions, duplicative therapy or non-compliance with drug therapy.
 - Using the medication sheet to teach purposes, dosages, routes, times and possible side effects.
 - Using the medication sheet as a communication tool for other clinicians involved in the patient care.
- If the opening assessment is performed by a Licensed Therapist, the supervising nursing staff in the office will be responsible for review and reconciliation of the profile for any elements listed above.
- Each patient may receive a medication handout for each specific medication patient is taking, when available
- The nurse will document all medication teaching in the visit notes.
- Medication profile in the home will be reconciled with each change in medication, dose, or frequency including any addition or discontinuation of medications.
- When the physician orders a medication through a prescription given directly to the patient or to the pharmacist, verbal order from completion is not necessary. The label on the prescription bottle constitutes a valid transcription of the medication. The WellsBrooke Certified Home Health Care, Inc. clinician does not need to verify the medication with the physician unless the clinician has reason to question the use of the medication.
- The medication will be listed in the home medication sheet/profile, noted on the clinical record and included on any recertification Plan of Treatment.

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- Medication profile in the home and that of the primary discipline's (Case Manger) copy will be reconciled with each change in medication, dose, or frequency including any addition or discontinuation of medications. Both copies will have the most current medication profile, with the primary disciplines' (Case Manager) copy available and accessible at any given time to the Clinical staff upon request. An updated medication profile will be made during patient's entry to Resumption of Care, Recertification and Discharge. The new or updated profile is submitted to WellsBrooke Certified Home Health Care, Inc. per policy.